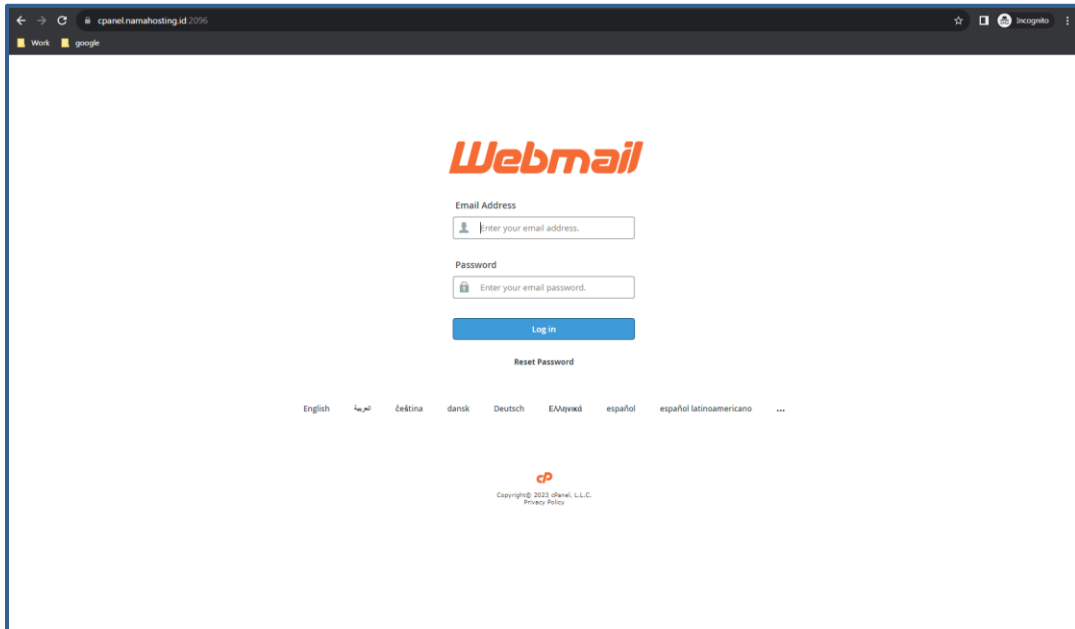
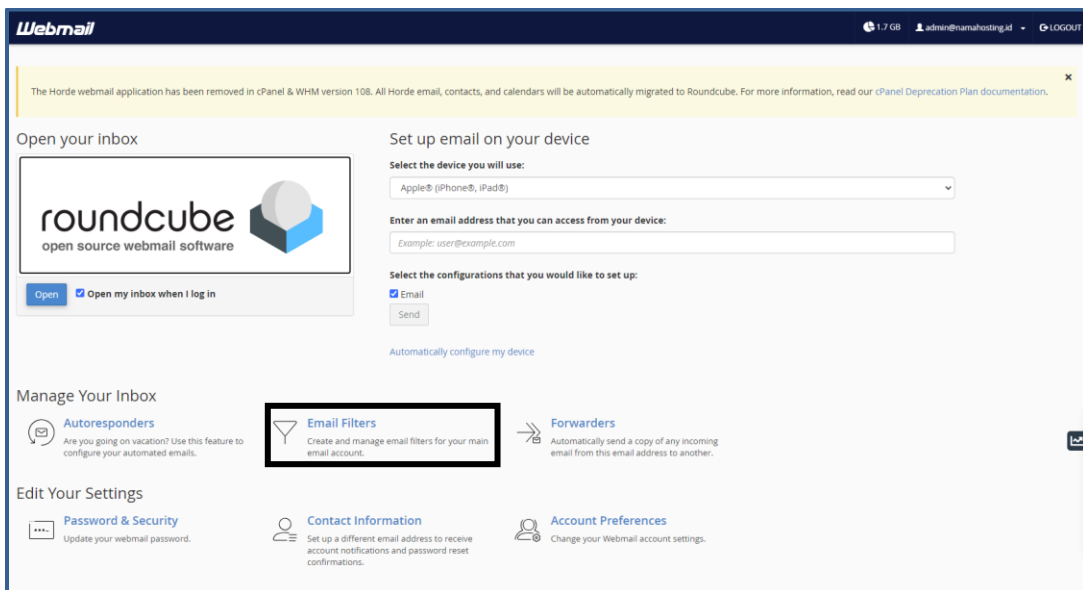


Tutorial Create Filters Email user

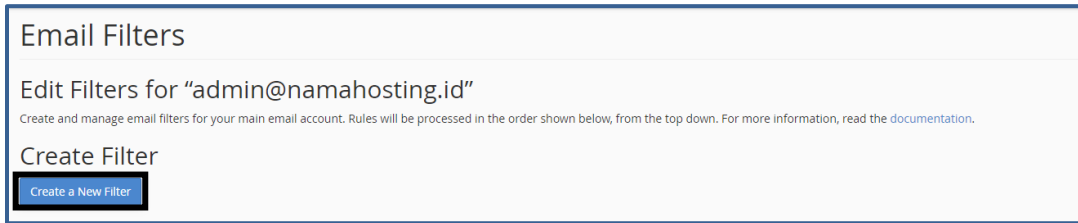
1. Untuk membuat filters email pada webmail panel yang anda miliki, anda dapat akses alamat email yang anda miliki dengan mengakses melalui url berikut : <https://webmail.namahosting.id> atau dapat diakses melalui <https://webmail.namadomainanda.id> kemudian akan muncul tampilan seperti dibawah ini. masukan *email address* dan *password email* anda.



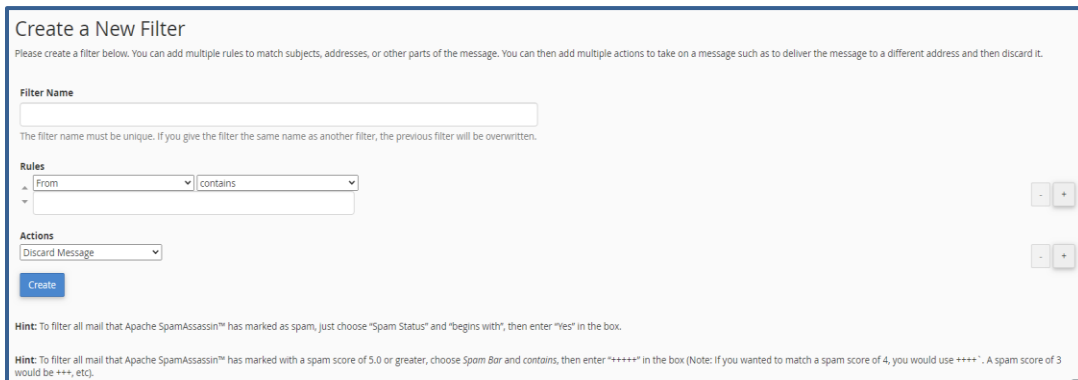
2. Setelah login, pilih menu **Email Filters**



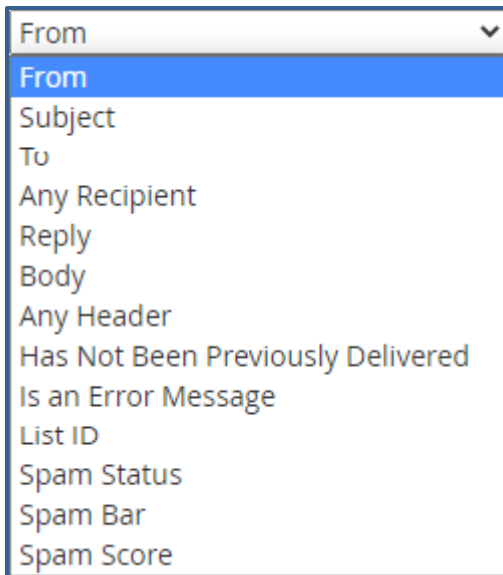
3. Setelah pilih menu **Email Filters**, Klik **Create a New Filters**



4. Kemudian setelah klik **Create a New Filter**, akan tampil form isian filter email. Pada form ini kita bisa menentukan aturan filter yang ingin dibuat:



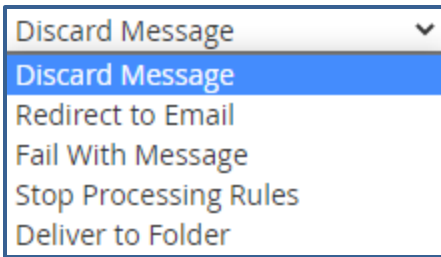
Keterangan Filter:



Rules

From : alamat email pengirim

Subject : Subject email yang digunakan



Action:

Discard Message : Otomatis menghapus email yang diterima

Redirect to Email : email forwarding/ email otomatis di forward ke alamat email tertentu.

Deliver to Folder : Email otomatis masuk ke folder tertentu.

Contoh: pada panduan kali ini akan dibuat filter dengan judul "spam". Dengan aturan (rules) setiap email masuk dengan subject yang mengandung kata "spam" maka akan di redirect (diteruskan) ke folder /.Junk

Create a New Filter

Please create a filter below. You can add multiple rules to match subjects, addresses, or other parts of the message. You can then add multiple actions to take on a message such as to deliver the message to a different address and then discard it.

Filter Name

spam

The filter name must be unique. If you give the filter the same name as another filter, the previous filter will be overwritten.

Rules

Subject contains Spam

Actions

Deliver to Folder

/Junk

INBOX
Archive
Archive.2019
Archive.2020
Archives
Archives.2018
Drafts
Informasi Kuota Hosting
Invoice
Junk
Sent
Spam
Ticketing
Trash

Create

5. Setelah form filter terisi, kemudian klik **Create**.

Create a New Filter

Please create a filter below. You can add multiple rules to match subjects, addresses, or other parts of the message. You can then add multiple actions to take on a message such as to deliver the message to a different address and then discard it.

Filter Name

The filter name must be unique. If you give the filter the same name as another filter, the previous filter will be overwritten.

Rules

From contains

Actions

Discard Message

Create

Hint: To filter all mail that Apache SpamAssassin™ has marked as spam, just choose "Spam Status" and "begins with", then enter "Yes" in the box.

Hint: To filter all mail that Apache SpamAssassin™ has marked with a spam score of 5.0 or greater, choose "Spam Bar" and "contains", then enter "++++" in the box (Note: if you wanted to match a spam score of 4, you would use "++++". A spam score of 3 would be "+++," etc).